



Commission on Dental Accreditation

February 25, 2016

Dr. Frank Chong
President
Santa Rosa Junior College
1501 Mendocino Avenue
Santa Rosa, CA 95401-4395

Re: Dental Hygiene Program

Dear President Chong:

At its February 4, 2016 meeting, the Commission on Dental Accreditation (CODA) considered the site visit report on the dental hygiene program sponsored by the Santa Rosa Junior College in Santa Rosa, California. The Commission also considered the institution's response to the site visit report.

On the basis of this review, the Commission determined that the recommendation cited in the report has been met and adopted a resolution to grant the program the accreditation status of "approval without reporting requirements." The definitions of accreditation classifications are enclosed. No additional information is requested from the program at this time. The next site visit for the program is scheduled for **2022**.

The findings of the Commission on Dental Accreditation are noted in the enclosed Commission-approved Site Visit Report. Oral comments made by site visit team members during the course of the site visit are not to be construed as official site visit findings unless documented within the site visit report and may not be publicized. Further, publication of site visit team members' names and/or contact information is prohibited.

One copy of this report and the related enclosures have also been sent to the chief administrative officer and program director copied on this letter. The Commission requests that a copy of this report and the related enclosures be forwarded to the chairpersons and appropriate faculty.

In taking this action, the Commission stipulated that it will expect the institution to keep the Commission informed as soon as possible of anticipated changes in any approved educational program offered, particularly in the areas of administration, enrollment, faculty, facilities and curriculum. The Commission's policy and guidelines for reporting program changes are enclosed.

Note: The program's documentation for CODA (self-study, application, or reports to CODA, for example) must NOT contain any sensitive personally identifiable information ("Sensitive Information" or "PII") as outlined in "Privacy and Data Security

Requirements for Institutions” (see below). Similarly, such documentation must not contain any identifiable patient information (“PHI”); therefore, no “patient identifiers” may be included (see below). This applies whether or not the program is required to comply with HIPAA.

Before sending documents such as self-studies or faculty CVs to CODA, institutions must fully and appropriately redact all PII and all PHI all patient identifiers such that the PII and patient identifiers cannot be read or otherwise reconstructed. Covering information with ink is not an appropriate means of redaction.

If the program/institution submits documentation that does not comply with the directives on PHI and PII (noted above), CODA will assess a penalty fee of \$1000 to the institution; a resubmission that continues to contain PHI or PII will be assessed an additional \$1000 fee.

The Commission has authorized use of the following statement by institutions or programs that wish to announce their programmatic accreditation by the Commission. Programs that wish to advertise the specific programmatic accreditation status granted by the Commission may include that information as indicated in italics below (see text inside square brackets); that portion of the statement is optional but, if used, must be complete and current.

The program in dental hygiene is accredited by the Commission on Dental Accreditation [*and has been granted the accreditation status of “approval without reporting requirements”*]. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission’s web address is: <http://www.ada.org/en/coda>.

The Commission wishes to thank you and the faculty and staff for their cooperation during the site visit. If this office can be of any assistance to you, please contact the Allied accreditation managers, Ms. Alyson Ackerman at ackermana@ada.org or 1-800-621-8099, extension 4660, or Ms. Patrice Renfrow at renfrowp@ada.org or 1-800-621-8099, extension 2695.

Sincerely,



Alyson Ackerman, MPA
Manager, Allied Dental Education
Commission on Dental Accreditation

AA/kk

Enclosures:

Formal Report of the Site Visit

Sent via e-mail:

Formal Report of the Site Visit

CODA Accreditation Status Definitions

Reporting Program Changes in Accredited Programs

Electronic Submission Guidelines for General Correspondence

Link to Evaluation and Operational Policies and Procedures

<http://www.ada.org/coda/policies-and-guidelines>

Link to Accreditation Standards for Dental Hygiene Education Programs

<http://www.ada.org/coda/current-accreditation-standards>

cc: Ms. Deborah Chigazola, dean, Health Sciences
Ms. Carol Lou Hatrick, director, Dental Programs
Dr. Karen West, chair, Commission on Dental Accreditation (CODA)
Dr. Sherin Tooks, director, Commission on Dental Accreditation (CODA)
Ms. Patrice Renfrow, manager, Allied Dental Education, CODA
Mr. Herman Bounds, director, Accreditation Division, U.S. Department of
Education (via CODA website)
State Boards of Dentistry (via CODA website)
Institutional Accreditors (via CODA website)